



TOWNSHIP OF MONROE

RECREATION

GENERAL USE OF OUTDOOR FACILITY FORM

(REQUEST FOR USE OF GROUNDS)

FACILITY REQUESTED: _____

DATES & TIMES: _____

NUMBER OF PARTICIPANTS: MONROE RESIDENTS _____ NON-RESIDENTS _____

FOR WHAT PURPOSE IS FACILITY BEING REQUESTED: _____

NAME OF APPLICANT: _____

HOME ADDRESS: _____

HOME PHONE: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

ADDITIONAL CONTACT PERSONS:

NAME: _____

NAME: _____

ADDRESS: _____

ADDRESS: _____

PHONE #: _____

PHONE #: _____

RETURN COMPLETED APPLICATION TO: MONROE TOWNSHIP COMMUNITY CENTER
120 MONMOUTH ROAD
MONROE TOWNSHIP, NJ 08831

ALL APPLICANTS MUST:

* SUBMIT A CERTIFICATE OF INSURANCE IN THE AMOUNT OF \$1,000,000 GENERAL LIABILITY INSURANCE WHICH MUST NAME THE TOWNSHIP OF MONROE AS AN ADDITIONAL INSURED OR SIGN AN INDEMNIFICATION AND WAIVER FORM;

* SUBMIT A ROSTER LISTING ALL PARTICIPANTS AND THEIR HOME ADDRESSES;

* AGREE TO REIMBURSE THE TOWNSHIP OF MONROE IN THE EVENT OF PROPERTY DAMAGES AND/OR CLEAN UP COSTS INCURRED BY THE TOWNSHIP

* AGREES TO REIMBURSE THE TOWNSHIP OF MONROE IF A TOWNSHIP EMPLOYEE IS REQUIRED ON DUTY OUTSIDE OF REGULAR WORKING HOURS OR IF ADDITIONAL CLEAN-UP TIME IS NEEDED

ON BEHALF OF THIS GROUP, WE UNDERSTAND ALL PROCEDURES ASSOCIATED WITH THIS REQUEST AND ACCEPT THE LEGAL AND FINANCIAL RESPONSIBILITIES INVOLVED IN THE USE OF MONROE TOWNSHIP FACILITIES

SIGNATURE- AUTHORIZED APPLICANT REPRESENTATIVE

DATE

THIS REQUEST IS APPROVED (PLEASE NOTE ANY EXCEPTIONS OR CORRECTIONS THAT MAY HAVE BEEN MADE). A COPY OF THIS APPROVED PERMIT MUST BE AT THE FACILITY BEING USED AND PRESENTED TO TOWNSHIP OFFICIALS UPON REQUEST.

PERMIT NUMBER: _____

SIGNATURE AND TITLE--AUTHORIZED MONROE TOWNSHIP REPRESENTATIVE
